

**MINUTES
ACTION MEETING OF THE BOARD OF EDUCATION
FRANKLIN TOWNSHIP PUBLIC SCHOOLS
FRANKLIN MIDDLE SCHOOL CAFETERIA & ROOM 313
MAY 26, 2016 – 6:30 PM**

CALL OF ROLL

Ms. Christine Danielsen – arrived at 8:41 PM	Mr. Richard Seamon
Ms. Nancy LaCorte, Vice President	Ms. Patricia E. Stanley
Ms. Laurie Merris	Ms. Margaret E. Steele- arrived at 7:22 PM
Mr. Edward Potosnak III, President	Ms. Latee E. Walton-McCleod - absent
Dr. Julia M. Presley - absent	

Dr. John A. Ravally, Superintendent of Schools
Mr. James H. Strimple, Jr., Interim Assistant Superintendent for Business/Board Secretary - absent
Mr. Daniel Loughran, Assistant Superintendent for Curriculum & Instruction
Mr. Orvyl Wilson, Director of School Management
Dr. Brenda Sofield, Director of Pupil Personnel Services - absent
Mr. Brian Bonanno, Manager of Human Resources & Personnel Services
Ms. Mary Clark, Coordinator of Policies, Regulations & Communications
Ms. Maureen Manning, Assistant Business Administrator

And 154 Members of the Public

Ms. Manning read the following statement:

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on January 7, 2016 and May 19, 2016. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

Confidential Session (Room 313)

Moved: Ms. LaCorte

Seconded: Mr. Seamon

Motion to adjourn to confidential session for the purpose of interviewing candidates for the position of Athletic Director and discussing an increment withholding. Minutes of the confidential session will be made public when the reason for confidentiality no longer exists.

<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Absent</u>	<u>Yes</u>
Danielsen	LaCorte	Merris	Presley	Seamon	Stanley	Steele	Walton-McCleod	Potosnak

Returned to open session at 7:25 PM in the Cafeteria.

Reconvening roll call – All board members were present with the exception of Ms. Danielsen, Dr. Presley and Ms. Latee Walton-McCleod.

PLEDGE OF ALLEGIANCE – The JROTC Battalion Commander led the Board in the pledge.

Ms. LaCorte read the following statement:

MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

DISTRICT GOALS 2015-2016

- ***To establish the Superintendent as the Educational Leader of Franklin Township Public Schools.***
- ***To utilize data analysis in reviewing our educational programs and make recommendations for subsequent years to improve college and career readiness for all students.***
- ***To recruit and retain high quality staff and re-energize current staff through continued support and professional development.***
- ***To continue progress on our facilities projects with the least amount of disruption to the educational process.***

I. Action to Adopt the Agenda with Addendum A

Moved: Mr. Seamon

Seconded: Ms. LaCorte

Motion was approved by voice vote with no opposition.

II. Student Recognition

Mary Clark, Coordinator of Policies, Regulations & Communications, introduced teachers who recognized students in the following categories:

FMS – Stock Market Literacy Program	FHS – Robotics Club
FMS – Somerset Teen Arts Festival	FHS – Science Research Club
FMS – Girls Basketball Team	FHS – Girls Varsity Basketball Team
FHS – JROTC	FHS – Afro-Academic, Cultural, Technological & Scientific Olympics Competition
FHS – Junior Classical League	FHS – Drama Club
FHS – French Language Students	

III. Recognition of Service of Professional and Support Staff

Mr. Daniel Loughran, Assistant Superintendent for Curriculum & Instruction, recognized the following staff members:

Whereas, the Franklin Township Board of Education wishes to express its appreciation and gratitude to retiring employees for their many years of dedicated service in the school district;

Therefore, Be It Resolved, that the Franklin Township Board of Education formally recognizes the following retiring employees:

Following Training Employees				<u>Years of Service</u>
<u>Name</u>		<u>Position</u>	<u>Location</u>	
Roberts	Dr. John T.	Director of Science & Right to Know	Central Office	10
James	Colyer	Safety Officer	Elizabeth Avenue	14
Vivona	Vera	Pre-School Teacher	Elizabeth Avenue	15
Atkins	Enid	Food Service Worker	Franklin High School	19

Crouse	Gerald	Industrial Arts Teacher	Franklin High School	15
				27
Greco	Susan	Secretary	Franklin High School	
Kovacs	Faye	Food Services Worker	Franklin High School	12
Tovay-Ryder	Julie	Social Studies Teacher	Franklin High School	15
Basar	Rosy	Paraprofessional - Duty Aide	Franklin Middle School	14
Harris	Dennis	Attendance Officer	Franklin Middle School	12
Bellezza	Cathryn	School Psychologist	Franklin Middle School	21
Hunter	Karen	Secretary	Franklin Middle School	25
Quinn-Schneck	Shannon	Special Education Teacher	Franklin Middle School	12
Schwartz	Carol	Math Teacher	Franklin Middle School	15
Webb	Johnnie	Safety Officer	Franklin Middle School	12
Belo-Osagie	Liadi	Vice Principal	Franklin Park School	22
Borrelli	Deborah	Paraprofessional	Franklin Park School	20
Carnese	Marie	Science Specialist	Franklin Park School	15
Nocero	Judith	Secretary	Franklin Park School	29
Carlisle	Mary	Kindergarten Teacher	Hillcrest School	15
Fosbrook	Darryl	Science Specialist	MacAfee Road School	25
Marshall	Cherry	Paraprofessional	MacAfee Road School	8
Schnure	Gloria	Elementary Teacher	MacAfee Road School	21
Ciolino	Judith	Special Education Teacher	Pine Grove Manor School	15
Gladney	Regina	Food Services Manager	Pine Grove Manor School	12
Burt	Robert	Elementary Teacher	Sampson G. Smith School	16
Gilbert	Allen	Special Education Teacher	Sampson G. Smith School	15
Gosselin	Donna	Special Education Teacher	Sampson G. Smith School	15
Pompa	Susan	Language Arts Teacher	Sampson G. Smith School	16

IV. Board President's Report

Tonight we recognized three Franklin Middle students for their artwork at the Teen Arts Festival. Additionally, 19 other students will have their artwork on display at Barnes & Noble in North Brunswick on Route 1 from June 1st - June 5th. Some students have more than one piece. Their names will be listed on the district website shortly.

Other news from the Teen Arts Festival, we are pleased to report that our FMS dance students received high marks when rated by two professionals in the field. The boys received 9 Advanced and 1 Proficient rating, while the girls received 7 Advanced and 3 Proficient ratings.

Last week the district hosted an information session for some of our local realtors. Light refreshments were served courtesy of our Cooking Club and International Cuisine classes. Thank you to teachers Domenica Letinski; Debra Fiels; and Jeri Lynn Flynn and their students especially, Nayja Silva, Marcus Nunez, Jazziel Munoz, Khrsteena Phang and Remy Salloum. Coffee and Tea service was provided by Ms. Alecia Sand's class.

Regarding lead testing in our drinking water, we took steps to check all of the drinking fountains and food preparation areas across the district. Elevated levels were found at Hillcrest School, fountains were shut off immediately and appropriate mitigation strategies were taken.

V. Comments From The Public *(5 minutes per speaker – agenda items only)*

The meeting was opened for public comments on a motion by Ms. LaCorte, seconded by Mr. Seamon. All board members were in agreement. There were no public comments at this time.

Motion to close the public comment portion of the meeting by Ms. LaCorte, seconded by Ms. Merris. All board members were in agreement.

VI. Committee/Liaison Reports

Ms. Merris, Communications Ad Hoc Committee Chair, reported on the May 17th meeting.

Ms. Danielsen, Personnel Committee Chair, reported on the May 17th meeting.

Ms. Danielsen, Facilities Committee Chair, reported on the May 23rd meeting. .

Ms. Stanley, School Safety & Security Ad Hoc Committee Chair, reported on the May 17th meeting.

Ms. Danielsen, Facilities Committee Chair, reported on the May 24th meeting.

Ms. LaCorte, Finance Committee Chair, reported on the May 24th meeting.

Ms. LaCorte, Policy Committee Member, reported on the May 17th meeting.

Ms. Steele, Curriculum Committee Chair, reported on the May 9th meeting.

VII. New Business

R-01 Monthly Reports

M-01 Minutes of Board Meetings

A-01 Travel & Related Expense Reimbursement

A-02 Affirm Harassment, Intimidation and Bullying Decisions

A-03 New Policy – 2nd Reading and Adoption

A-04 Revised Regulation – Reading and Adoption

B-01 Warrants & Payrolls

B-02 Transfer of Funds

B-03 Financial Reports

B-04 Board of Education Monthly Certification

B-05 Contract Approval

B-06 Provision of Student Meals by Not-For-Profit Schools

B-07 School Breakfast, Lunch and Milk Prices

B-08 Receipt of Bids – Additions & Alterations – Hillcrest School

B-09 Acceptance of Request to Withdraw Bid for the Addition, Renovations and Alterations at the Hillcrest School

B-10 Award of Bid – Additions & Alterations – Hillcrest School

- B-11 Receipt of Bids – Additions, Alterations & Renovations – Elizabeth Avenue School
- B-12 Rejection of Bids for Additions, Alterations & Renovations – Elizabeth Avenue School
- B-13 Receipt of Bids – Asbestos Removal – Elizabeth Avenue, Hillcrest & Sampson G. Smith Schools
- B-14 Award of Bid – Asbestos Removal – Various Schools
- B-15 Design Resources Group Architects – Kitchen Renovations at Franklin Middle School
- B-16 Receipt of Bids – Kitchen Renovations – Franklin Middle School
- B-17 Award of Bid – Kitchen Renovations – Franklin Middle School
- B-18 Appointment of Firm to Provide Specialty Inspections for the Construction Projects
- B-19 Receipt of Bids – Food Services Dept. – Bread and Rolls
- B-20 Rejection of Bid – Food Services Dept. – Bread and Rolls
- B-21 Receipt of Bids – Food Services Dept. – Milk Products
- B-22 Award of Bid – Food Services Dept. – Milk Products
- B-23 Receipt of Bids – Food Services Dept. – Coarse Paper
- B-24 Award of Bid – Food Services Dept. – Coarse Paper
- B-25 School Taxes 2016-2017 School Year
- B-26 Change Order – Franklin Middle School – Roof Replacement
- C-01 Out of District Students, School Year 2015-2016
- C-02 Grant Application
- C-03 Rescind / Approve Course Proposals
- C-04 Textbook Adoption
- C-05 New Course Proposal – Grade 3 & Grade 4 G&T
- C-06 Gifted and Talented Selection Rubric
- C-07 Rutgers ELL Program Partnership
- C-08 NJ Schools Insurance Group Safety Grant
- C-09 Extended School Day Child Care Program (C.A.R.E.) 2016-2017 School Year
- P-01 Abolish Position
- P-02 Create a New Position
- P-03 New Job Description
- P-04 Contract Approval
- P-05 Increment Withholding
- P-06 Personnel Report No. 13, dated May 26, 2016 and Addendum A

Moved: Ms. LaCorte

Seconded: Ms. Danielsen

R-01 Monthly Reports

Acknowledge receipt of the following reports attached hereto and made a part of the minutes:

- | | | |
|--------------------------------|-----------------|----------------|
| a. Principals' Reports | April | Exhibit R-01.a |
| b. Attendance Officer's Report | April | Exhibit R-01.b |
| c. Enrollment Report | April | Exhibit R-01.c |
| d. School Safety Drills | April | Exhibit R-01.d |
| e. Suspension Report | April | Exhibit R-01.e |
| f. HIB Report | Apr.16 – May 17 | Exhibit R-01.f |

M-01 Minutes of Board Meetings

Approve the minutes of the following meetings of the Franklin Township Board of Education:

- | | | |
|-------------------|--------------|--------|
| a. April 28, 2016 | Action | M-01.a |
| b. April 28, 2016 | Confidential | M-01.b |

Administration

A-01 Travel & Related Expense Reimbursement

Adopt the following resolution:

Whereas, the Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

Whereas, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

Whereas, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 16-11-OMB, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

Whereas, the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

Resolved, that the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

Resolved, that the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit A-01)

A-02 Affirm Harassment, Intimidation and Bullying Decisions

Whereas, the Franklin Township Board of Education has received and accepted HIB Investigation Reports at its regularly scheduled Board of Education meeting on April 28, 2016; and

Whereas, these HIB Investigation Reports indicated each reported case of Harassment, Intimidation and Bullying and the results of the investigation also known as the Superintendent's decision – including any services provided, training established or discipline imposed; and

Whereas, the parties involved in those cases reported were notified of the results of the investigation, Superintendent's decision, and the rights of those parties to request a hearing before the Board of Education; and

Whereas, no requests for a hearing before the Board of Education have been received; and

Whereas, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent's decisions on reported cases of Harassment, Intimidation and Bullying;

Now, therefore be it resolved, that the Board of Education affirms the Superintendent's decisions in the cases listed in the HIB Investigation Reports previously accepted by the Board at its regularly-scheduled Board of Education meeting on April 28, 2016.

A-03 New Policy – 2nd Reading and Adoption

Approve the second reading and adoption of the following new Policy as detailed in the exhibit attached hereto and made a part of the minutes:

Policy 5141.22: Diabetes Management (Exhibit A-03)

A-04 Revised Regulation – Reading and Adoption

Approve the reading and adoption of the following revised Regulation as detailed in the exhibit attached hereto and made a part of the minutes:

Regulation 6178R: Early Childhood Education/Preschool: General Education Preschool Program (Exhibit A-04)

Business

B-01 Warrants & Payrolls

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

- a. General warrants and payrolls in the amount of \$21,054.920.49 identified in the bills list. (Exhibit B-01.a)
- b. Food Service Enterprise Fund warrants in the amount of \$302,246.67 for the month of April (Exhibit B-01.b)

B-02 Transfer of Funds

Approve Account Transfers No.10 for the 2015-2016 school year, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-02)

B-03 Financial Reports

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148) (Exhibit B-03.a) (April)
- b. Report of the Treasurer (A-149) (Exhibit B-03.b) (April)
- c. Cash Reconciliation of A-148 & A-149 (Exhibit B-03.c) (April)
- d. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-03.d) (April)
- e. Food Service Fund Financial Report (April) and Revised March (Exhibit B-03.e)

B-04 Board of Education Monthly Certification

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4) we certify that as of April 30, 2016 after review of Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(3) and that sufficient funds are available to meet the district's financial obligations for the fiscal year.

B-05 Contract Approval *(All contracts are LEA-funded, unless otherwise noted.)*

Approve the following:

- a. An agreement with Phoenix Advisors to provide services for Continuing Disclosure Agent Services and as the Independent Registered Municipal Advisor of Records for 2016-2017 in the amount of \$850, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.a)
- b. An agreement with Frontline Technologies Group, LLC, Malvern, PA to provide AppliTrack Fit services for the 2016-17 school year for a fee of \$5,000, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-05.b)
- c. Rescind the service agreement with Blackboard Connect previously approved at the November 21, 2013 board meeting (from December 1, 2013 – July 30, 2017) to provide communication with parents and staff throughout the district and approve the new agreement for the 2015-16 school year, for a fee of \$20,157.20, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.c)
- d. The purchase of technology supplies from Keyboard Consultants for Cedar Hill Prep in the amount of \$310.00, using non-public funding, through Middlesex Regional Educational Services Commission, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.d)
- e. An agreement with Dr. Ronald M. Frank, contracted health professional and School Physician for the 2016-2017 school year, for a fee of \$33,500, as well as additional services such as Hepatitis B Vaccines - \$45.00 per dose, Student Drug Testing - \$80 per incident and Student Physicals - \$50 per physical, for a fee not to exceed \$3,500, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-05.e)
- f. An agreement with The Morris Psychological Group, Parsippany, NJ to provide a full neuropsychological evaluation for a special education student for the 2015-16 school year for a fee not to exceed \$2,500, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.f)
- g. An agreement with Sensory Playground Therapy, Englishtown, NJ to provide an occupational therapy evaluation for a special education student during the 2015-16 school year for a fee not to exceed \$250, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.g)
- h. An agreement with Occupational Therapy Consultants, Inc., Bound Brook, NJ to provide the following therapy services to students for the 2016-17 school year, for a fee not to exceed \$600,000.

Occupational and/or Physical Evaluation Services:	\$400 per evaluation
Occupational and/or Physical Therapy Intervention Services:	\$90 per hour
Certified Occupational Therapy Assistant Intervention Services:	\$86 per hour
Speech Language Evaluation and Intervention Services:	\$92 per hour
Home Based Services – No less than 30 min./and up to 1 hr.	\$110 per visit
Out of District Services – Session for no less than 30 min. and up to 45 min. Sessions less than 30 min. or more than 45 min. will be prorated.	\$85.50 per session
Direct ABA Therapy and Support:	\$75 per hour
ABA Program Development and Modifications:	\$90 per hour
Training – Family and/or Staff:	\$125 per hour
Functional Behavioral Assessment Services and Report:	\$1500

The exhibit is attached hereto and made part of the minutes. (Exhibit B-0.h)

B-06 Provision of Student Meals by Not-For-Profit Schools

In accordance with N.J.A.C. 6A:23A-18.5, the Franklin Township Board of Education does not require these schools to charge students for reduced and/or paid meals for the 2016-17 school year:

The Arc Kohler School
Coastal Learning Center - Monmouth
Garfield Park Academy

B-07 School Breakfast, Lunch and Milk Prices

In accordance with the USDA's Paid Lunch Equity calculations, paid lunch prices must increase by a minimum of \$.10 for the next school year; therefore, it is recommended that the Board of Education adopt school breakfast, lunch and milk prices for the 2016-2017 school year as follows:

	Paid Lunch	Reduced Lunch	Paid Breakfast	Reduced Breakfast	All Milk
Grades K-6	\$2.35	\$0.25	\$1.00	\$0.00	\$0.50
Grades 7-8	\$2.50	\$0.25	\$1.25	\$0.00	\$0.50
Grades 9-12	\$2.65	\$0.25	\$1.50	\$0.00	\$0.50
Adult Meals	\$3.50		\$2.50		

B-08 Receipt of Bids – Additions & Alterations – Hillcrest School

It is recommended that the Franklin Township Board of Education receive bids for the Additions and Alterations at Hillcrest School opened on May 3, 2016.

<u>Contractor</u>	<u>Base Bid</u>	<u>Alt. No. GC-1</u>
Apex Enterprises of Union, Inc.	\$1,973,000	\$100,000
Brama Construction Corp.	\$2,397,000	\$120,500
Dobtol Construction, Inc.	\$1,992,000	\$105,000
Falak Construction, Inc.	\$2,479,000	\$140,000
Pharos Enterprises, LLC	\$1,696,000	\$119,000
Tormee Construction	\$1,997,000	\$108,000
Vanas Construction Co., Inc.	\$1,994,200	\$ 97,800

B-09 Acceptance of Request to Withdraw Bid for the Addition, Renovations and Alterations at the Hillcrest School

Based on the advice of the architect, it is recommended that the Franklin Township Board of Education accept the request of Pharos Enterprises, Inc. to withdraw their bid due to the substantial computation error omitting a substantial portion of the work from their calculations.

B-10 Award of Bid – Additions & Alterations – Hillcrest School

Based on the advice of board counsel and the architect, it is recommended that the Franklin Township Board of Education award a contract to Apex Enterprises of Union, Inc., Neptune City, NJ in accordance with their bid of May 3, 2016 for the Additions and Alterations at Hillcrest School.

Base Bid	\$1,973,000
Alternate GC-1	<u>100,000</u>
Total Award	\$2,073,000

B-11 Receipt of Bids – Additions, Alterations & Renovations – Elizabeth Avenue School

It is recommended that the Franklin Township Board of Education receive bids for the Additions, Alterations and Renovations at the Elizabeth Avenue School opened on May 10, 2016.

	<u>Brockwell & Carrington</u>	<u>3R Contracting</u>	<u>Vanas Construction</u>	<u>Bennett Company</u>	<u>Niram Inc.</u>	<u>G&P Parlamas</u>
Base Bid	\$13,870,000	\$13,740,000	\$14,280,000	\$14,528,000	\$13,647,000	\$13,833,917
Alt. No. GC-1	\$370,000	\$226,000	\$365,000	\$380,000	\$400,000	\$300,000
Alt. No. GC-2	\$100,000	\$95,000	\$49,000	\$20,000	\$108,000	\$110,000
Alt. No. GC-3	\$139,000	\$117,000	\$158,000	\$150,000	\$160,000	\$150,000
Alt. No. GC-4	\$6,000	\$15,000	\$8,000	\$8,000	\$9,000	\$3,000
Alt. No. GC-5A	\$50,000	\$58,000	\$64,000	\$50,000	\$90,000	\$60,000
Alt. No. GC-5B	\$67,000	\$109,000	\$85,000	\$50,000	\$102,000	\$80,000
Alt. No. GC-5C	\$40,000	\$71,000	\$38,000	\$40,000	\$53,000	\$40,000
Alt. No. GC-6	\$67,000	\$94,000	\$86,000	\$60,000	\$60,000	\$100,000
Alt. No. GC-7	\$325,000	\$335,000	\$318,000	\$350,000	\$385,000	\$275,000
Alt. No. GC-8	\$175,000	\$194,000	\$173,000	\$150,000	\$166,000	\$175,000
Alt. No. GC-9	\$125,000	\$108,000	\$127,000	\$120,000	\$80,000	\$120,000

B-12 Rejection of Bids for Additions, Alterations & Renovations – Elizabeth Avenue School

In accordance with the recommendation of the district's architect and N.J.S.A. 18A:18A – 22b, reject the bids for Additions, Alterations and Renovations at Elizabeth Avenue School, received on May 10, 2016, as the lowest bid substantially exceeds the budget for the project.

B-13 Receipt of Bids – Asbestos Removal – Elizabeth Avenue, Hillcrest & Sampson G. Smith Schools

It is recommended that the Franklin Township Board of Education receive bids for the Asbestos Removal at Elizabeth Avenue, Hillcrest and Sampson G. Smith Schools opened on May 18, 2016.

	<u>EAS Total Bid</u>	<u>HILL Total Bid</u>	<u>SGS - Total Base Bid</u>	<u>SGS Alt. 1</u>	<u>SGS Alt. 2</u>	<u>SGS Alt. 3</u>	<u>Total Bid</u>
Amax Contracting	\$59,900	No bid	\$79,800	\$9,100	\$14,500	\$22,000	185,300
Four Strong Builders	\$95,000	\$47,000	\$114,000	\$24,000	\$28,000	\$42,000	350,000
Hazmat Diagnostic	\$218,000	\$39,000	\$87,000	\$3,300	\$4,400	\$5,900	358,700
Jupiter Environmental	\$52,500	\$39,000	\$84,000	\$5,000	\$7,000	\$20,000	207,500
Lilich Corp.	\$42,500	\$22,300	\$54,600	\$3,800	\$5,200	\$12,900	141,300
New American Restoration	\$72,000	\$22,000	\$96,200	\$6,020	\$5,460	\$12,000	213,680
Plymouth Companies	\$54,600	\$26,300	\$61,700	\$3,300	\$5,800	\$10,000	178,200
Savic Construction	\$27,700	\$21,300	\$50,800	\$1,800	\$4,600	\$17,153	123,353
Sky Contracting	\$46,500	\$42,000	\$124,000	\$5,500	\$9,900	\$39,600	\$267,500
Two Brothers Contracting	\$85,800	\$48,200	No bid	No bid	No bid	No bid	134,000
Unicorn Contracting	\$46,500	\$33,100	\$68,300	\$4,500	\$6,800	\$30,000	189,200
VMC Company	\$48,000	\$33,800	\$88,000	\$5,000	\$5,000	\$26,000	205,800
Yannuzzi Environmental	\$62,400	\$19,300	\$52,600	\$5,300	\$7,100	\$15,100	161,800

B-14 Award of Bid – Asbestos Removal – Various Schools

Based on the advice of board counsel and the district's environmental consultant, it is recommended that the Franklin Township Board of Education award a contract to Savic Construction, Corp., Totowa, NJ in the amount of \$123,353.00 in accordance with their bid of May 18, 2016 for the Asbestos Removal at various schools, as detailed in the attached exhibit attached hereto and made part of the minutes. (Exhibit B-14)

B-15 Design Resources Group Architects – Kitchen Renovations at Franklin Middle School

Appoint Design Resources Group Architects to provide architectural services for the improvements to the Franklin Middle School kitchen in accordance with their proposal of May 18, 2016 for a fee of \$8,500 to be billed hourly. Reimbursable expenses such as postage and reproduction will be billed at 1.10 times actual cost and specialty consultants will be billed at 1.25 times actual cost.

B-16 Receipt of Bids – Kitchen Renovations – Franklin Middle School

It is recommended that the Franklin Township Board of Education receive bids for the Improvements to the Food Service Line at Franklin Middle School opened on May 24, 2016.

<u>Contractor</u>	<u>Total Bid</u>	<u>Base Bid</u>	<u>Alt. No.</u> <u>GC-1</u>	<u>Alt. No.</u> <u>GC-2</u>
Apex Enterprises of Union, Inc.	\$299,000	\$279,000	\$ 3,000	\$17,000
CV Electrical Contractors, Inc.	\$365,300	\$318,000	\$38,700	\$ 8,600
George Koustas Painting & Constr.	\$362,000	\$319,000	\$22,000	\$21,000
Tekcon Construction, Inc.	\$325,500	\$294,500	\$17,000	\$14,000

B-17 Award of Bid – Kitchen Renovations – Franklin Middle School

Based on the advice of board counsel and architect, it is recommended that the Franklin Township Board of Education award a contract to Apex Enterprises of Union, Inc. in the amount of \$299,000 in accordance with their bid of May 24, 2016 for the Improvements to the Food Service Serving Line at Franklin Middle School, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-17)

B-18 Appointment of Firm to Provide Specialty Inspections for the Construction Projects

Based on the advice of Board Counsel it is recommended that the Franklin Township Board of Education appoint as a professional service NV5 – Northeast, Inc. to provide Construction Inspection and Materials Testing for the construction projects at Elizabeth Avenue School, Hillcrest School, Sampson G. Smith School, Pine Grove Manor School and Claremont Elementary School in accordance with their proposal of April 26, 2016.

Estimated not-to-exceed costs for each school are as follows:

Elizabeth Avenue Elementary School	\$50,000
Hillcrest Elementary School	\$12,000
Sampson G. Smith	\$50,000
Pine Grove Manor School	\$12,000
Claremont Elementary School	\$200,000

B-19 Receipt of Bids – Food Services Dept. – Bread and Rolls

It is recommended that the Franklin Township Board of Education receive bids for bread and rolls for the 2016-17 school year opened on May 19, 2016.

<u>Contractor</u>	<u>Bid</u>
R.P. Baking, LLC	\$63,903.30

B-20 Rejection of Bid – Food Services Dept. – Bread and Rolls

Pursuant to the mandate of N.J.S.A. 53:32-55, et seq., New Jersey adopted N.J.S.A. 18A:18A-49.4 (a) which directs that a board of education is required to implement and comply with the provisions of N.J.S.A. 52-32-55, et. seq.

R.P. Baking, LLC failed to include the mandatory Investment Activities in Iran Disclosure (“Iran Disclosure”) statement with its bid. Therefore, it is recommended that the Board of Education disqualify

R.P. Baking, LLC’s bid for the material and fatal defect of failing to submit the Iran Disclosure Statement with its bid.

B-21 Receipt of Bids – Food Services Dept. – Milk Products

It is recommended that the Franklin Township Board of Education receive bids for milk products for the 2016-17 school year opened on May 19, 2016.

<u>Contractor</u>	<u>Bid</u>
Cream-O-Land Dairy	\$226,346.36

B-22 Award of Bid – Food Services Dept. – Milk Products

It is recommended that the Franklin Township Board of Education award a contract to Cream-O-Land Dairy, Florence, NJ in the amount of \$226,346.36 in accordance with their bid of May 19, 2016.

B-23 Receipt of Bids – Food Services Dept. – Coarse Paper

It is recommended that the Franklin Township Board of Education receive bids for coarse paper for the 2016-17 school year opened on May 19, 2016.

<u>Contractor</u>	<u>Bid</u>
Central Poly Corporation	\$ 15,524.55 (partial)
Interboro Packaging Corporation	\$ 3,300.87 (partial)
Spruce Industries	\$ 20,823.85 (partial)
Term Enterprises, Inc. T/A	\$132,776.40
Allen Paper and Supply Company	
U.S. Foods, Inc.	\$115,942.80

B-24 Award of Bid – Food Services Dept. – Coarse Paper

It is recommended that the Franklin Township Board of Education award the coarse paper contract to U.S. Foods, Inc., Bridgeport, NJ in the amount of \$115,942.80 in accordance with their bid of May 19, 2016.

B-25 School Taxes 2016-2017 School Year

Approve that the Franklin Township Town Council be requested to place in the hands of the Treasurer of School Monies, district taxes for the 2016-2017 school year in accordance with the New Jersey statutes relating hereto, in the amounts and on dates as described in the exhibit attached hereto and made a part of the minutes. (Exhibit B-25)

B-26 Change Order – Franklin Middle School – Roof Replacement

As recommended by the architect, approve Change Order #001 as a credit to the contract to Arch Concept Construction, Inc. for a reduction in the unused allowance as follows:

Original Contract	\$2,888,000
Less Change Order #001	<u>(65,000)</u>
New Contract Total	\$2,823,000

Curriculum and Instruction

C-01 Out of District Students, School Year 2015-2016

Approve out of district placements for students, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit C-01)

C-02 Grant Application

Motion to support application for the State Grant "Preparing Students with IEP's for Life in the Community, Integrated Employment, and Post-School Success" for an amount of approximately \$1 million over three years to assist with student transition. No cost to the district.

C-03 Rescind / Approve Course Proposals

Rescind the previously approved Integrated Math I course proposal and approve the Algebra IA and Algebra IB course proposals for grades 9 and 10 to commence with the 2016-2017 school year.

C-04 Textbook Adoption

Approve the adoption of the following textbook for Franklin High School students to commence with the 2016-2017 school year:

Prentice Hall Algebra 2
Publisher: Pearson – Copyright 2011
Algebra 2 – Grades 9-12

C-05 New Course Proposal – Grade 3 & Grade 4 G&T

Approve the G&T course proposal "Gifted and Talented Science Enrichment" for grades 3 and 4 to commence with the 2016-2017 school year.

C-06 Gifted and Talented Selection Rubric

Approve the Gifted and Talented Selection Rubric for grades 3 and 4 to commence with the 2016-2017 school year.

C-07 Rutgers ELL Program Partnership

Authorize the district to submit a letter of intent to participate in the "Rutgers Supporting English Language Learners" program grant via University-District-Community Partnership Project. No cost to the district.

C-08 NJ Schools Insurance Group Safety Grant

Approve submission of an application for funds for the New Jersey Schools Insurance 2016 Safety Grant Program in the amount of \$2,980. If awarded, these funds would be used toward a district project to increase the surveillance capability of the district, specifically at Franklin Middle School.

C-09 Extended School Day Child Care Program (C.A.R.E.) 2016-2017 School Year

Approve the schedule of fees for the Franklin Township Board of Education's Extended School Day Child C.A.R.E. (Culture-Arts-Recreation-Enrichment) Program for the school year 2016-2017 as detailed in the exhibit attached hereto and made a part of the minutes. (No increase from last year.) (Exhibit C-09)

Personnel

P-01 Abolish Position

As recommended by the Superintendent of Schools, approve the following position be abolished effective January 1, 2016:

Director of Personnel

P-02 Create a New Position

As recommended by the Superintendent of Schools, approve the creation of the following new position:

Purchasing Manager

P-03 New Job Description

As recommended by the Superintendent of Schools, approve a new job description as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit P-03)

Purchasing Manager

P-04 Contract Approval

As recommended by the Superintendent of Schools, approve individual employment agreements with non-aligned district administrative staff from July 1, 2016 through June 30, 2017 as detailed in the exhibits attached hereto and made a part of the minutes. Contracts shall remain confidential until approved by the Board. (Exhibits P-04.a, P-04.b, P-04.c, P-04.d)

P-05 Increment Withholding

As recommended by the Superintendent of Schools, approve the following increment withholding:

Whereas, the Board of Education has received and reviewed information from the Superintendent of Schools and other members of the administration concerning Employee No. 4122's performance and/or conduct as a staff member within the School District; and

Whereas, the Superintendent of Schools has recommended that the employment and adjustment increment of Employee No. 4122 be withheld for the 2016 – 2017 school year; and

Whereas, the Board of Education has carefully considered these recommendations and the supporting information received with respect to the same.

Now, Therefore, Be It Resolved by the Board of Education of the Township of Franklin as follows: The employment and adjustment increments of Employee No. 4122 shall be withheld for the 2016 - 2017 school year such that Employee No. 4122's salary for the 2016 -2017 school year is fixed at \$33,226 which is the same dollar figure as the 2015 - 2016 school year salary.

P-06 Personnel Report No. 13, dated May 26, 2016 and Addendum A

As recommended by the Superintendent of Schools, approve Personnel Report No. 13, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit P-06)

<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>
Danielsen	LaCorte	Merris	Presley	Seamon	Stanley	Steele	Walton-McCleod	Potosnak

VIII. Good of The Order

Nancy LaCorte announced details about the upcoming Memorial Day Parade.

IX. Comments From The Public *(5 minutes per speaker – any topic)*

The meeting was opened for public comments at 9:10 PM on a motion by Mr. Seamon, seconded by Ms. LaCorte. All board members were in agreement. Public comments were heard by the Board of Education. The following is a brief synopsis of comments made by the public:

Ken Reid spoke about the recent violence that has taken place at Franklin High School and commended Mr. Foster for his actions where a young man was being attacked. Mr. Foster dove in and covered the young man with his body and took the brunt of the attack. Mr. Reid believes that the security guards do a good job overall.

Motion to close the public comment portion of the meeting at 9:15 PM by Ms. Danielsen, seconded by Ms. Merris. All board members were in agreement.

X. Adjournment

Action to adjourn at 9:16 PM.

Motion was approved by voice vote with no opposition.

Respectfully submitted,

Maureen Manning
Assistant Business Administrator